



Canada Agricultural
Review Tribunal

Commission de révision
agricole du Canada

REQUEST FOR REVIEW FORM

Également disponible en français

IMPORTANT:

Under subsection 9(1) of the *Agriculture and Agri-Food Administrative Monetary Penalties Act*, when a person pays all or part of a penalty, it means that they accept responsibility for the violation. In other words, if you have paid the penalty, you cannot request a review of the violation.

INSTRUCTIONS:

- Fill out this form if you want to request a review of a Notice of Violation or a Minister's decision.
- This form is available in 2 formats: **large font PDF** and **HTML**. Use the format you prefer. If you use a screen reader, use the HTML form.
- Fill out the form electronically and save it to your own computer or device. Or, print the form and complete by pen.
- You must complete and send this form to the Tribunal by registered mail, courier, email or fax. **Do not** use regular mail.
- For information regarding the request for review process, please refer to the [Guide to our Process](#)

SEND COMPLETED FORM TO:

By registered mail/courier: Canada Agricultural Review Tribunal Secretariat
Administrative Tribunals Support Service of Canada
235 Queen Street, Room 400B
Ottawa, Ontario K1A 0H5

By email: infotribunal@cart-crac.gc.ca

By fax: 613-943-6429

Please note that any documents you provide will be shared with all other parties involved in this request for review.

Your Reasons for Requesting a Review

IMPORTANT – PLEASE READ CAREFULLY

You do **not** have to explain why you are asking for a review. It is up to the Agency or Minister to prove that:

- The right person is named in the Notice of Violation
- The person named in the Notice violated the law as alleged; and that
- The administrative monetary penalty, if any, was assessed in accordance with the Regulations.

That said, you will have the opportunity to **submit your arguments and supporting documents** before your case is heard by a Tribunal Member.

As you prepare your case, it may be helpful to review the [Defences you can use and cannot use](#).

If you still wish to provide reasons now, please use the text box below.

IMPORTANT – Please ensure you have read the section above.

What are your reasons for requesting a review?

(Attach additional pages if necessary)